

CERTIFICATE OF COMPLIANCE - (In Lieu of Tentative Map - TMC)

		FEES*	INITIAL DEPOSIT *	FEE CODE
DPLU PLANNING			\$1,830	4900
DPLU ENVIRONMENTAL			\$3,440**	4900
DPW ENGINEERING			\$7,280	
DPW INITIAL STUDY REVIEW			\$2,890**	
STORMWATER			\$1,425	
DEH	SEPTIC/WELL SEWER			
DPR				
INITIAL DEPOSIT				
\$16,865 (TMC)				
\$10,535 (TMC Condo Conversion)				

VIOLATION FEE: \$1,000

* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

** Condo Conversions are exempt from environmental review fees. (see note #3 below)

NEW: Use our [Discretionary Permit Cost Guide!](#) to get an idea of how much the County portion of your project may cost.

- Please read and follow instructions Step by Step!! -

Step 1:

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

- Maps/plans
- [126 Acknowledgement of Filing Fees and Deposits](#)
- [299 Supplemental Public Notice Certification](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel \(and any deeds\)](#)
- [367 \(AEIS\) Application for an Environmental Initial Study](#)
- [394 Preliminary Floodplain Evaluation Form](#)
- [399F Fire Availability Form](#)
- [399S Sewer Availability Form](#)
- [399SC School Availability Form](#)
- [399W Water Availability Form](#)
- [514 Public Notice Package/Certification](#)
- [524 Vicinity Map/Project Summary](#)

Step 2:

In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.

- Maps/plans: **Eleven (11) hard copies.**
 - If in Alpine CPG area, **Twelve (12) hard copies.**
 - If in the (USDRIP) River Way Specific Plan area, **Thirteen (13) hard copies.**
- [346 Discretionary Permit Application Form](#): **One (1) hard copy.**
- [524 Vicinity Map/Project Summary](#): **One (1) hard copy.**
- Public Notice package (see [DPLU-516](#) for details)
 - a. One (1) set of gummed labels on 8½" x 11" sheets containing the names and addresses of all property owners.
 - b. One (1) set of stamped (**with USPS Forever Stamps**) and addressed envelopes (4¼" x 9½" business size) for each property owner on the list.

All forms listed below are informational only and shall not be submitted.

These are available at: [DPLU Zoning Forms.](#)

151	Slopes/Density Analysis Policy
248	Rules and Regulations Governing Certificate of Compliance
298	Supplemental Public Notice Procedure
312	Condo Conversion Applicant's Guide (If Applicable)
372	Tentative Map Applicant's Guide
372B	Tentative Map Staff Checklist
374	Resource Protection Study
515	Public Notice Procedure
516	Public Notice Applicant's Guide
906	Signature Requirements
Policy I-73	Hillside Development
ZC001	Defense and Indemnification Agreement
ZC013	G-3 Determination of Legal Parcel
ZC004	Biological Mapping Requirements
ZC021	County Groundwater Ordinance
ZC090Z	Typical Plot Plan

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262.**

NOTES:

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s).**
Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. Maps/plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.

3. Refer to Section 81.616.1 of the Subdivision Ordinance for the application of this on a one-lot condo project. For Condominium Conversion projects on a single lot see Section 81.110 of the Subdivision Ordinance. Condominium Conversions may be environmentally exempt under CEQA Article 19, Section 15301k.
4. Give Applicant DPLU-319 – Notice of Application Form.
5. **Application Case Type is a TMC number.**